

Government of Jammu & Kashmir
Food, Civil Supplies and Consumer Affairs Department,
Civil Secretariat, Jammu/Srinagar.

Notification No:- 01-FCS&CA of 2020
Dated:- 05.02.2020

Applications on prescribed format are invited from eligible candidates of UT of J&K for the below mentioned posts to be filled on contract basis upto 31.03.2021 for the implementation of Centrally Sponsored Scheme 'Integrated Management of Public Distribution System (IM-PDS)' in the Department of Food, Civil Supplies and Consumer Affairs (FCS&CA), J&K:-

S.No.	Name of the Post	No. of vacancies	Minimum educational qualification & experience	Remuneration	Place of Posting
1.	Project Manager (SPMU)	01	MCA/BE/B.Tech (Computer Science/IT) with 5+ years Experience in relevant field.	Rs 1,00,000/- per month	The Project Manager will have to work in Civil Secretariat, J&K.
2.	Technical Support Staff (DPMU)	20	B.Sc/BCA /Graduate with diploma in computer/ BE/ B.Tech /MCA with 2+ years experience in relevant field.	Rs 40,000/- per month	One post for each district.

Terms and Conditions:

1. Candidate should not be less than 18 years of age and not more than 42 years of age.
2. Weightage be given to candidates who are presently working in J&K, e-PDS.
3. Last date for submission of Application forms is 10.03.2020.

How to Apply:

The prescribed application form is available at the official website of Department of FCS&CA (www.jkfcsc.gov.in) or can be obtained from the office of:-

- i) Director, Department of FCS&CA, Kashmir, Shaheed Gunj, Srinagar.
- ii) Director, Department of FCS&CA, Jammu, Nehru Market, Warehouse, Behind Asia Hotel, Jammu.

Application complete in all respects (on prescribed format) affixed with the recent passport size photograph of the candidate (Self-attested) along with a non-refundable Bank Demand Draft of Rs. 500/- (Rupees Five Hundred Only) in favour of Financial Advisor/CAO, FCS&CA Department payable at Jammu should reach in the Department of FCS&CA, Civil Secretariat, Jammu (Room No. 13, 1st Floor, Mini Block) by or before the last date of submission of the application forms.

Self attested photocopies of the following documents should be attached with the Application Form:-

01. Relevant qualification Certificates.
02. Experience Certificate, if any.
03. Date of Birth Certificate (Matriculation Certificate).
04. Marks cards of all the qualified examinations.

Criteria of Selection:

Candidates whose application forms are complete in all respects shall be considered to be short-listed for an interview based on the following criteria:-

- A. The selection of Candidate will be based on point system with 60 points for Educational Qualification, 20 points for Experience and 20 points for interview.
- B. Short listing of candidates for interview will be done @ 5 times the number of posts available i.e. for 1 vacancy 5 eligible candidates shall be short listed for interview.
- C. The short listing for interview will be done based on the points awarded to each candidate for his/her respective educational qualification and experience. The points system shall work as per the Annexure 'A'.

The points accumulated by the candidate based on the table (Annexure 'A') shall be added to his/her score in the interview and the merit list for selection will thus be determined. The candidates securing the highest marks shall be selected for the post depending upon the number of posts to be filled up.

Candidates who are shortlisted for interview shall be required to produce the original set of above certificates for verification at the time of interview. Candidates who fail to produce any of the above mentioned certificates in original shall not be allowed to appear in the interview and their candidature will be cancelled.

Interview:

The date of interview shall be notified separately.

Disclaimer:

The Department of FCS&CA shall have sole right of cancellation of advertisement without any notice.

The selected candidates will have to furnish an affidavit to the effect that they will not claim continuation/regularization/absorption in the Department against the post beyond the stipulated time period.

No TA/DA will be paid for participation in the interview.

Desirable roles & responsibilities of Project Manager (SPMU):

1. Facilitate close coordination with all stakeholders including Department of Food & Public Distribution, Government of India, CPMU, NIC HQ, State officers of Civil Supplies Department, Nodal officers of State Civil Supplies Department, District Project Management Unit (DPMU) team, System Integrator (if any) for PDS Computerization, System Integrator of FPS Automation, District Supply Officers (DSO), District Information Officers (DIOs), officers of other Departments (if any).
2. Assess and monitor functioning of various components of PDS Computerization i.e. Digitization, Ration Card Management System, Online Allocation, Supply Chain Automation, Grievance Redressal and FPS Automation.
3. Monitor and keep record of current IT infrastructure available at State, District, Taluka, Godown and FPS level which are provisioned for implementation of End- To-End Computerization Scheme/ IM-PDS Scheme.
4. Prepare training manual and other relevant study materials for DPMU or field staff.
5. Support F&CS to organize and impart training to State officials and field staff.
6. Support Food & Civil Supplies Department in preparing the RFP and Bid Management under the scheme.
7. Support State/UT Government for customization and implementation of Web Services to integrate State system with PDSN.
8. Support and coordinate with NIC /SI for conducting STQC audit of the Web Services developed for IM-PDS.
9. Submit performance report of IM-PDS implementation to concerned State official/officers on regular basis (as per the frequency agreed by State/UT - weekly/monthly basis).
10. Identify the issues and risks, provide mechanism to resolve the issues and coordinate with stakeholders for issue resolution.
11. Support F&CS Department in preparing publicity and awareness campaigns.
12. Support States/UTs for undertaking assessment of the project as per the scheme provisions.
13. Regularly coordinate with District Project Management Unit (DPMU) to review the information available on NFSA Dashboard.
14. Assess F&CS for contract management of Agency and monitor deployment/ attrition of DPMU staff.
15. Support F&CS department to review performance of DPMU staff for further processing of their payment.

Desirable roles & responsibilities of the Technical Support Staff (DPMU) Team:

1. Facilitate close coordination with SPMU, State NIC team, System Integrator of FPS Automation, District Supply Officers (DSO), District Information Officers (DIOs)/District NIC, Fair Price Shop Owner, etc.
2. Regular reporting to DoF&PD and CPMU team as and when required.

3. Assess and monitor functioning of various components of PDS Computerization i.e. Digitization, Ration Card Management System, Online Allocation, Supply Chain Automation, Grievance Redressal and FPS Automation in the district.
4. Monitor and keeping stock of current IT infrastructure available at District, Taluka, Godown and FPS level which are provisioned for implementation of End-To-End Computerization Scheme/ IM-PDS Scheme.
5. Support district officers (DSOs/ADSOs) in carrying out the operational and technical work related to PDS operations/reforms.
6. Attend/participate in the training session organized by F&CS and also impart training to the field staff/ FPS dealers.
7. Understand software customization requirements of field staff and communicate to DSO/District NIC/SPMU.
8. Submit performance report of PDS operations including End-to-End Computerization and IM-PDS implementation to DSO/ SPMU on regular basis through MIS system (as per the frequency agreed by State -weekly/monthly basis).
9. Update monthly foodgrain allocation and distribution figures of Non-Automated FPSs on Annavitran Portal.
10. Update monthly allocation and off-take figures on NFSA Dashboard if supply chain application is not implemented/operational in the district.
11. Regularly monitor and validate the information on NFSA Dashboard and State Portal.

Sd/-

Secretary to the Government
Department of FCS&CA

No. FCS&CA/Plan/IM-PDS/2019-20

Dated: 05.02.2020

Copy to the:-

- ✓ Director Information, J&K with the request to publish the notification in at least two daily newspapers in both the Divisions of Jammu & Kashmir.
2. Directors, Department of FCS&CA, Jammu/Kashmir.
3. OSD to Hon'ble Advisor (F) for kind information of Hon'ble Advisor
4. Additional Secretary to the Govt., Department of FCS&CA.
5. Pvt. Secretary to Secretary to the Government, Department of FCS&CA for information.
6. Website Incharge.
7. Office file.



(Sushil Kumar Mattoo)

Under Secretary to the Government

Annexure -A

Project Manager (SPMU)

S.No	Criteria	Basic/Particulars	Points (Break-up)	Maximum Points
01	Education Qualification	MCA/BE/B.Tech (Computer Science/IT)	On Prorata basis	40
	Additional Higher Qualification	Post Graduation in Computer Science/IT/ MBA/M.Tech		20
02	Experience	05 years or above	For every one year 04 points	20
03	Interview		20	20
	Total			100

Technical Support Staff (DPMU)

S.No	Criteria	Basic/Particulars	Points (Break-up)	Maximum Points
01	Education Qualification	B.Sc/BCA /Graduate with diploma in computer/ BE/ B.Tech /MCA	On Prorata basis	40
	Additional Higher Qualification	Post Graduation in Computer Science/IT/ MBA/M.Tech/M.Sc/MCA		20
02	Experience	02 years or above	For every one year 10 points	20
03	Interview		20	20
	Total			100

Descriptive Roll to be submitted by candidate with application for the post.

Post for which applied

Warning: Submission of incorrect information will disqualify a Candidate from employment at the sole discretion of the Govt./Agency

Photograph

1. Name in full (capital letters).

2. Parentage

3. Present address.

4. Permanent address.

5. Particulars of place (including Foreign countries) where you have resided at any time during the preceding five years.

From	To	Residential Address in full i.e. village Tehsil, Thana or House No. Lane/Street and Road and District

6. (i) Nationality _____

(ii) Place of Birth _____

(iii) Permanent Resident of J&K (Yes/No) _____ (Attach Certificate)

7. (a) Date of Birth _____

(b) Present Age _____ Years _____ Months (As on 01-01-2019)

8. Category (SC/ ST/ OBC/ RBA/ GEN) _____

9. Educational Qualification:

Educational Qualification	University/ Board	Name School/ College/ etc	Date of joining	Date of passing	Mark Obtained / Max Marks for complete course	Grade (Marks)
1						
2						
...						

(Attested Photo copies of the Certificates required)

10. Experience:

Designation of post held/ description of work	Period		Name of the office/ firm/ institute/ etc	Full Address of the office/firm/institute	Salary Drawn
	From	To			
1					
2					
...					

(Attested Photo copies of the Certificates required)

11. Have you ever been prosecuted, kept under detention or convicted by a court of law for any offence or any case pending against for in court of law against you at the time of filling up of this Application Form. If yes please provide complete details:

12. Name of two responsible persons of your locality or two reference to whom you are well known.

1) Name _____ Address _____ Contact No _____

2) Name _____ Address _____ Contact No _____

I certify that the above information is correct and complete to the best of my knowledge and belief. If I am found guilty of providing any false information, my candidature for the applied post may be cancelled for which I shall be personally responsible.

Signature of Candidate
Date
Place